



David A. DiMarzio
Clerk of Court

UNITED STATES DISTRICT COURT
District of Rhode Island

Paulette J. Dube
Chief Deputy Clerk

May 27, 2005

NOTICE

Please be informed that commencing **Wednesday, June 1, 2005**, this Court will go live with the case management portion of CM/ECF. All documents, both civil and criminal, filed from that date on will be available to the public electronically through WebPACER. During the summer months, documents in cases filed from January, 2005 through May 31, 2005 will be scanned into CM/ECF and will be accessed through hyperlinks on the docket.

In accordance with the Judicial Conference Policy on Privacy and Public Access to Electronic Case Files, you must not include sensitive information in any document filed with the court. You should remember that any personal information not otherwise protected will be made available over the Internet via WebPACER. The following personal data identifiers must be partially redacted from the document whether it is filed traditionally or electronically:

- Social Security numbers to the last four digits;
- Financial account numbers to the last four digits;
- Names of minor children to the initials;
- Dates of birth to the year; and
- Home addresses to the city and state.

In compliance with the E-Government Act of 2002, a party wishing to file a document containing the personal data identifiers specified above may file an unredacted document under seal in accordance with Amended General Order 2002-01. This document shall be retained by the court as part of the record. The party will be required to file a redacted copy for the public file.

Counsel are strongly urged to share this notice with all clients so that an informed decision about the inclusion of certain materials may be made. It is the sole responsibility of counsel and the parties to be sure that all documents and pleadings comply with the Policy requiring redaction of personal data identifiers. The clerk will not review filings for redaction.

To read the Policy in its entirety, go to: <http://www.privacy.uscourts.gov>

Registration and issuance of a login and password for PACER can be done at:
<http://www.pacer.psc.uscourts.gov>